



# TradingHub

## TECHNICAL WRITER

**Occupational Areas:** Financial Analytics, Banking & Investment, Technology, Data, Computer Science

**Salary Range:** Competitive

**Location:** London EC2 (closest station: Liverpool Street)

We are currently searching for a new member of our documentation team who will be responsible for compiling, designing, editing, and updating our technical documentation. This role will best suit those with exceptional writing skills who can demonstrate a keen awareness of what constitutes clear and effective prose.

Tasks will primarily involve working with product documentation and sales materials. As such, an ideal candidate will have experience in copywriting, journalism, media, communications, marketing, or technical writing. While direct experience in finance and software development is not strictly necessary, a proven capacity to assimilate technical knowledge is required. For that reason, those who have a background in both science and the humanities are particularly encouraged to apply.

### About TradingHub

TradingHub is a rapidly expanding Financial Services Technology (FinTech) company. Recently the firm was given an award in recognition for our contribution to trade and investment by the Department for International Trade and the UK Board of Trade.

We build cutting edge, AI-assisted, trade analysis software for our clients which consist of banks, hedge funds, asset managers, and other financial services institutions. Our products are used by these organisations to detect financial crime and enhance business performance based on client's day to day trading data. These products include:

- Best execution analysis
- Trader performance profiling and enhancement
- Insider trading and market abuse detection
- Rogue trader detection

Our products are market leading in each category:

- Advanced analytics and machine learning algorithms allow us to perform statistically rigorous analysis on all asset classes in a unique way.
- We use in-house programming languages, optimised for fast and complex analysis of large trade volumes.
- All our tools have an intuitive user interface (built using in-house programming languages) that make it very easy for our clients to access our analysis.

### Role responsibilities:

- Working within the documentation team to write and maintain material that allows our users to take full advantage of our products and to build a clear understanding of the underlying analytical models.
- Updating existing documentation in line with our regular release schedule.
- Creating detailed changelogs and internal bulletins to ensure that information regarding updates is distributed both within TradingHub and to our clients.
- Communicating closely with various teams throughout the firm to compile information and coordinate deadlines.
- Working with designers to write copy for sales proposals and general marketing materials.
- Answering client questionnaires covering all manner of technical subjects such as systems architecture, information security, and data analytics.
- Helping to design tools to automate repetitive tasks.

### Essential skill requirements:

- Outstanding writing skills. A proven ability to distil complex information into clear and accessible prose.
- The ability to quickly grasp and understand difficult technical topics.
- A firm understanding of how to accommodate for different audiences and purposes.



# TradingHub

- Experience with mark-up languages such as HTML, LaTeX, and Markdown.
- A keen eye for detail. Excellent copy editing and proofreading skills.
- Strong interpersonal skills for effective inter-team coordination.
- Proficiency with Adobe Creative Suite products such as InDesign, Illustrator, and Photoshop.
- Knowledge of source control, any programming language, the software development lifecycle, or “docs like code” workflows is preferred but not required.

## **Why this role is exciting:**

This is a role that will challenge you to communicate detailed technical information with precision and style. If you possess very strong writing skills that you would like to apply to more demanding projects, this role will suit you well. You will work with teams throughout the firm to compose materials for a range of audiences that cover all aspects of our products. Ultimately, you will have a chance to contribute directly to the growth and success of a company with global impact that is already at the leading edge of its field.

## **How to apply:**

If this position is of interest to you then please send a covering letter and a cv to [careers@tradinghub.com](mailto:careers@tradinghub.com).

TradingHub is committed to providing equal opportunities and supporting diversity in employment. Diverse teams really are the best teams.